



**AGENDA**  
**DRAINAGE DISTRICT**  
**BOARD OF DIRECTORS**  
**March 31, 2015**  
**9:00 A.M.**

**NOTICE is hereby given in accordance with Chapter 551, Texas Government Code, that a REGULAR MEETING of the Drainage District #1 Board of Directors will be held at the Edinburg Council Chambers, 415 W. University Drive, Edinburg, Hidalgo County, Texas. Discussion and possible action relating to the following business will be transacted:**

1. **Roll Call**
2. **Prayer**
3. **Open Forum**
4. **Approval of Consent Agenda**
5. **AI -48970** Approval of Resolution, as it relates to Flowage Easement recorded in the deed records of Hidalgo County, Texas in Volume 1172. Pages 20-26.
6. **AI -48734** Approval of Substantial Completion Certificate for Contract No. HCDD1-14-025-09-09-Mission Inlet Arch Culvert-Aluminum Liner Plate Re-Line. Project Engineer: R. Gutierrez Engineering, Inc. Contractor: Foremost Paving, Inc.
7. **AI -48953** Request approval of Certificate of Construction Completion for Construction Contract No. HCDD1-14-025-09-09-Mission Inlet Arch Culvert-Aluminum Liner Plate Re-Line. Project Engineer: R. Gutierrez Engineering, Inc. Contractor: Foremost Paving, Inc.
8. **AI -49047** A.) Discussion, consideration and approval of Right of Entry Request from Aqua Special Utility District as it relates to Palmview Sewer Conveyance System Project.  
  
B.) Requesting approval of Agreement for Limited Right of Entry with Electric Transmission Texas, LLC. Approximately 1.6 miles North of the Intersection of FM 88 and Military Hwy.

C.) Requesting exemption from competitive bidding requirements under the Texas Local Government Code, Section 262.024 (A)(4) for the provision of Professional Engineering Services required for Pct. 2 - Pharr McAllen Drain & South Flood Water Channel Watershed Improvement Project.

D.) Presentation of Scoring Grid of the firms graded and evaluated through the District's "Pool" of pre-qualified Professional Engineers for the purpose of ranking by the HCDD1 Board of Directors in connection with Professional Engineering Services required for Pct. 2 - Pharr McAllen Drain & South Flood Water Channel Watershed Improvement Project.

FIRM NAME	SCORE	RANK
L&G Consulting Engineers, Inc.	93	
Cruz - Hogan Consultants, Inc.	92	
Millennium Engineers Group	90	

E.) Pursuant to the Boards approval, requesting authority for the Hidalgo County Drainage District No. 1 to negotiate Professional Engineering Services Agreement with the number on ranked firm of \_\_\_\_\_, for the provision of Engineering Services for Pct. 2 - Pharr McAllen Drain & South Flood Water Channel Watershed Improvement Project.

F.) Presentation, Discussion and possible Action as it relates to the New HCDD1 Logo.

G.) Requesting approval of "Pool" of pre-qualified firms submitting Statements of Qualifications for ranking on an "As Needed Basis" per project by the Hidalgo County Drainage District No. 1 Board of Directors for projects that require said services as set forth in the requirements stated in RFQ No. HCDD1-15-003-03-18 "Professional Survey Services - Pool".

### **2013 BOND SERIES**

H.) Requesting approval to advertise for RFB No. HCDD1-15-006-04-29A " Pct. 1 - Tijerina Rural Development Drainage Improvements Project".

I.) Requesting approval to advertise for RFB No. HCDD1-15-007-04-29B "Pct. 1 - Delta West Rural Development Drainage Improvements Project".

J.) Requesting approval to reject bid received for RFB No. HCDD1-15-002-02-25 "Slope Repair of North Main Drain Weir No. 3 and South Main Drain Weir No. 5.

9. **AI -49062** Approval of Interlocal Cooperation Agreement Between The County Of Hidalgo and Hidalgo County Drainage District No. 1 in relation to the Tijerina Rural Drainage Development project.

10. **AI -49103** Request approval to issue payment on the following items that were procured outside of District's purchasing guidelines:

Safety Kleen Inv#66405020 dated 03-12-15 in the amount of \$565.02.

11. **Closed Session:**  
Board of Directors may go into Closed Session pursuant to Chapter 551, Texas Government Code, Sections 551.071 & 551.072 to discuss the following:

A. **Real Estate Acquisition**

B. **Pending and/or Potential Litigation**

12. **Open Session:**

A. **Real Estate Acquisition**

B. **Pending and/or Potential Litigation**

13. **Closed Session:**  
Board of Directors may reconvene into Closed Session for the discussion regarding the agenda items listed

14. **Open Session:**  
Board of Directors may reconvene into Open Session for the discussion regarding the agenda items listed

15. **Adjourn**

**AI -48970**

**5.**

**DRAINAGE DISTRICT**

Meeting Date: 03/31/2015

Submitted By: Sylvia Sanchez, DRAINAGE  
DISTRICT

Department: DRAINAGE DISTRICT

---

Information

CAPTION

Approval of Resolution, as it relates to Flowage Easement recorded in the deed records of Hidalgo County, Texas in Volume 1172. Pages 20-26.

BACKGROUND

---

Fiscal Impact

Attachments

*No file(s) attached.*

---

**Form Review**

<b>Inbox</b>	<b>Reviewed By</b>	<b>Date</b>
Budget & Management	Veronica Ortiz	03/20/2015 08:18 AM
Final Approval	Monica Badillo	03/27/2015 06:11 PM
Form Started By: Sylvia Sanchez		Started On: 03/19/2015 10:29 AM
Final Approval Date: 03/27/2015		

**AI -48734**

**6.**

**DRAINAGE DISTRICT**

Meeting Date: 03/31/2015

Submitted By: Claudette Guerrero,  
DRAINAGE DISTRICT

Department: DRAINAGE DISTRICT

---

Information

CAPTION

Approval of Substantial Completion Certificate for Contract No.  
HCDD1-14-025-09-09-Mission Inlet Arch Culvert-Aluminum Liner Plate Re-Line.  
Project Engineer: R. Gutierrez Engineering, Inc. Contractor: Foremost Paving, Inc.

BACKGROUND

---

Fiscal Impact

Attachments

Mission Inlet Arch-Sub. Completion Certificate  
DD1 PE LTR FOREMOST REV-PMT1#-ARCH

---

**Form Review**

<b>Inbox</b>	<b>Reviewed By</b>	<b>Date</b>
Budget & Management	Veronica Ortiz	03/19/2015 08:53 AM
Final Approval	Monica Badillo	03/27/2015 06:11 PM
Form Started By: Claudette Guerrero		Started On: 03/04/2015 01:10 PM
Final Approval Date: 03/27/2015		

**Certificate of Substantial Completion**

**PROJECT:** MISSION INLET ARCH CULVERT- ALUMINUM LINER PLATE RELINE  
**PROJECT NUMBER:** ENG14.007  
**OWNER:** HIDALGO COUNTY DRAINAGE DISTRICT NO. 1  
**CONTRACTOR:** FOREMOST PAVING, INC.

The Work performed under this Contract has been reviewed and found, to the Engineer's best knowledge, information and belief, to be substantially complete. Substantial Completion is the stage in the progress of the Work when the Work or designated portion is sufficiently complete in accordance with the Contract Documents so that the owner can occupy or utilize the Work for its intended use. The date of Substantial Completion of the Project or portion designated above is the date of issuance established by this Certificate, which is also the date of commencement of applicable warranties required by the Contract Documents, except as stated below: Construction time is stopped at the day of Issuance.

Ramiro Gutierrez, P.E. Ramiro Gutierrez, P.E. 11/20/2014  
Engineer By Date of Issuance

A list of items to be completed or corrected is attached hereto. The failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents. Unless otherwise agreed to in writing, the date of commencement of warranties for items on the attached list will be the date of issuance of the final Certificate of Payment or the date of final payment.

As indicated in the attached punch list letter, no pending items were found at the walk through inspection conducted on November 20, 2014 of the above mentioned project.

Foremost Paving, Inc. Jimmie K. McPherson 11/20/2014  
Contractor By Jimmie K. McPherson Date  
Project Manager

The Owner accepts the Work or designated portion as substantially complete and will assume full possession thereof, in accordance with the contract documents.

Hidalgo County Drainage District No. 1 \_\_\_\_\_  
Owner By Date

# R. Gutierrez Engineering Corporation

Texas Engineering Firm Number: F-486  
Texas Surveying Firm Number: 101650-00

November 24, 2014

Mr. Jimmie McPherson  
Foremost Paving, Inc.  
P.O. Box 3244  
McAllen, TX 78502

Subject: Mission Inlet Arch Culvert – Aluminum Liner Plate Re-Line  
Contract Number: HCDD1-14-025-09-09

Dear Mr. McPherson:

A walk through inspection of the above mentioned project was conducted on November 20, 2014 for the purpose of formulating a punch list of pending items required for construction completion and acceptance by Hidalgo County Drainage District No. 1.

Attendees: Mr. Ramiro Gutierrez, PE – R. Gutierrez Engineering Corporation  
Mr. Hernan Lugo, PE – R. Gutierrez Engineering Corporation  
Mr. Noe Saldivar, PE – Hidalgo Drainage District No. 1  
Mr. Diego Gonzalez – Foremost Paving, Inc.  
Mr. Stanley McFarland – Foremost Paving, Inc.

The pending items are as follows:

1. No pending items found at this time.

Should you have any questions, please feel free to contact me at (956) 782-2557 or [hlugo@rgec.net](mailto:hlugo@rgec.net)

Sincerely,



Hernan Lugo, PE  
Senior Project Manager

Cc: Godfrey Garza, Hidalgo County Drainage District No.1  
Hector "Tito" Palacios, Hidalgo County Precinct No.2

# HIDALGO COUNTY DRAINAGE DISTRICT NUMBER ONE

902 NORTH DOOLITTLE

EDINBURG, TEXAS 78542

(956) 292-7080

FAX (956) 292-7089



GODFREY GARZA, JR., C.F.M.  
DISTRICT MANAGER

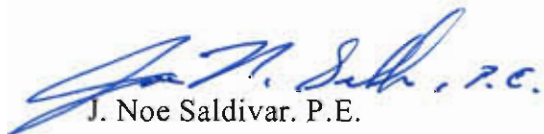
March 3, 2015

Lora Briones  
Financial Officer  
*Re: Invoice*

**1.) Foremost Paving, Inc. / Application for Payment #1 / 11-22-2014 / \$152,910.00**

I have reviewed the invoice referenced above, and have no issues for payment based on my onsite inspection and back up information, they are billing the Drainage District. If you should have any questions, please feel free to contact me.

Thank you,



J. Noe Saldivar, P.E.  
Hydraulic Engineer

Date: 03/03/15 Time: 1:40 PM

Cc: Raul E. Sesin, PE, CFM

*JB*  
*3/3/2015*



**COVERSHEET  
APPROVED-BOND INVOICES**

Submitted to Noe

DATE: 3/2/2015  
Prepared By: Joey Garza *YG*

Vendor	Unit #	Invoice #	Invoice Date	Invoice Amount	Received By	Received Date	COMMENTS
Foremost Paving R. GUTIERREZ ENGINEERING	MISSION INLET ARCH CULVET- ALUMINUM PLATE RELINE	APPLICATION FOR PMT #1	02/19/15	\$152,910.00	R. ARCE	02/24/15	<i>105/103/15</i> RETAINAGE REVISED PAYMENT REQUEST ATTACHED
<i>Foremost Paving</i> R. GUTIERREZ ENGINEERING	MISSION INLET ARCH CULVET- ALUMINUM PLATE RELINE	APPLICATION FOR RETAINAGE	02/19/15	\$16,990.00	R. ARCE	02/24/15	<i>5/</i> 2014 RECORD DRAWINGS ATTACHED
TEDSI INFRASTRUCTURE	PCT.1 2012 BOND REFERENDUM LRGVRWMP- ENVIROMENTAL	20152223	02/18/15	\$34,909.11	R. ARCE	02/24/15	PO #623577 ATTACHED
TEDSI INFRASTRUCTURE	PCT.1 2012 BOND REFERENDUM LRGVRWMP- ENVIROMENTAL	20152224	02/18/15	\$3,247.80	R. ARCE	02/24/15	PO #623665 ATTACHED
TEDSI INFRASTRUCTURE	PCT.1 20112 BOND REF. PROJECT IMPROVEMENTS W/A #14 FIELD SURVEYING, WATER QUALITY & ARCHITECTURAL SERVICES	20152225	02/23/15	\$13,084.47	R. ARCE	02/24/15	DVD-R WA #14 & PO #623576 ATTACHED
R. GUTIERREZ ENGINEERING	FM 495 DRAIN- WISCONSIN RD. CROSSING	APPLICATION FOR PMT #1	02/20/15	\$142,347.60	R. ARCE	02/24/15	

**AI -48953**

7.

**DRAINAGE DISTRICT**

Meeting Date: 03/31/2015

Submitted By: Claudette Guerrero,  
DRAINAGE DISTRICT

Department: DRAINAGE DISTRICT

---

Information

CAPTION

Request approval of Certificate of Construction Completion for Construction Contract No. HCDD1-14-025-09-09-Mission Inlet Arch Culvert-Aluminum Liner Plate Re-Line. Project Engineer: R. Gutierrez Engineering, Inc. Contractor: Foremost Paving, Inc.

BACKGROUND

---

Fiscal Impact

Attachments

Certificate of Completion Mission Inlet Arch Culvert  
DD1 PE LTR-Retainage Release Mission Arch Culvert

---

**Form Review**

<b>Inbox</b>	<b>Reviewed By</b>	<b>Date</b>
Budget & Management	Veronica Ortiz	03/19/2015 08:55 AM
Final Approval	Monica Badillo	03/27/2015 06:11 PM
Form Started By: Claudette Guerrero		Started On: 03/17/2015 02:59 PM
Final Approval Date: 03/27/2015		

**CERTIFICATE OF CONSTRUCTION COMPLETION**

THIS IS TO CERTIFY THAT ON 28<sup>th</sup> DAY OF November 2014, A FINAL INSPECTION was made of the project herein described:

**CONTRACT**

CONTRACT DATE: September 9, 2014  
 OWNER: Hidalgo County Drainage District No. 1  
 CONSTRUCTION CONTRACTOR: Foremost Paving, Inc.  
 OF THE CITY OF McAllen, STATE OF Texas

**PROJECT DESCRIPTION**

CONSTRUCTION OF: Mission Inlet Arch Culvert – Aluminum Liner Plate Re-Line

CONTRACT NO.: HCDD1-14-025 -09-09

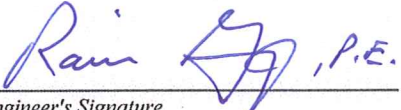
LOCATED IN OR NEAR THE CITY/PRECINCT OF: McAllen, Texas / Hidalgo County Pct. No. 2

**THIS IS TO CERTIFY:**

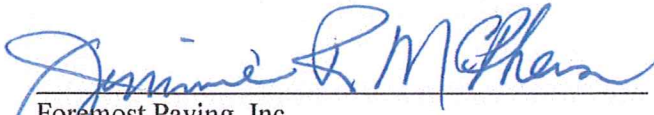
1. That the work has been completed in accordance with the plans and specifications and all addenda, change orders, supplemental agreements thereto, and with the following exceptions:  
None
2. That the sum of Zero and 00/100 Dollars – (\$0.00) be deducted from the final payment of the Contractor is a fair and equitable settlement for the foregoing except work.
3. That the contractor has presented a "Certificate of Release" stating under oath, that all claims arising out of the performance of work have been fulfilled, and the OWNER is released from all claims arising under or by virtue of said contract.
4. That the CONTRACTOR has presented in behalf of itself and its sureties, satisfactory evidence that it is bound to repair, replace, and make good any faulty workmanship and/or materials discovered in the work within a period of one year from this date, as provided in said contract.

5. AMOUNT OF ORIGINAL CONTRACT	\$	<u>169,900.00</u>
PRESENT AMOUNT OF CONTRACT	\$	<u>169,900.00</u>
TOTAL AMOUNT OF CONTRACT EARNED TO DATE	\$	<u>169,900.00</u>
LESS: PREVIOUS PAYMENTS	\$	<u>152,910.00</u>
BALANCE	\$	<u>16,990.00</u>
AUTHORIZED DEDUCTIONS	\$	<u>0.00</u>
AMOUNT OF FINAL PAYMENT	\$	<u>16,990.00</u>

6. That the final payment in the amount of Sixteen Thousand Nine Hundred Ninety and 00/100 Dollars (\$16,990.00) is now due and payable.

  
\_\_\_\_\_  
Engineer's Signature  
Ramiro Gutierrez, P.E.

**CONCURRED BY:**

  
\_\_\_\_\_  
Foremost Paving, Inc.  
BY: Jimmie R. McPherson

TITLE: Project Manger

**CONCURRED BY:**

\_\_\_\_\_  
Hidalgo County Drainage District No. 1

# HIDALGO COUNTY DRAINAGE DISTRICT NUMBER ONE

902 NORTH DOOLITTLE

EDINBURG, TEXAS 78542

(956) 292-7080

FAX (956) 292-7089



GODFREY GARZA, JR., C.F.M.  
DISTRICT MANAGER

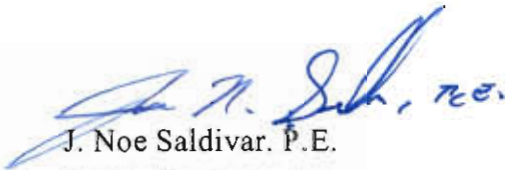
March 3, 2015

Lora Briones  
Financial Officer  
*Re: Invoice*

**1.) Foremost Paving, Inc. / Application for Retainage / 11-22-2014 / \$16,990.00**

I have reviewed the invoice referenced above, and have no issues for payment based on my onsite inspection and back up information, they are billing the Drainage District. If you should have any questions, please feel free to contact me.

Thank you,

  
J. Noe Saldivar, P.E.

Hydraulic Engineer

*Reviewed*  
Date: 03/03/15 Time: 1:40 PM

Cc: Raul E. Sesin, PE, CFM

*LB 2/2/2015*



**COVERSHEET  
APPROVED-BOND INVOICES**

Submitted to Noe

DATE: 3/2/2015

Prepared By: Joey Garza *YG*

Vendor	Unit #	Invoice #	Invoice Date	Invoice Amount	Received By	Received Date	COMMENTS
Foremost Paving R. GUTIERREZ ENGINEERING	MISSION INLET ARCH CULVET- ALUMINUM PLATE RELINE	APPLICATION FOR PMT #1	02/19/15	\$152,910.00	R. ARCE	02/24/15	RETAINAGE REVISED PAYMENT REQUEST ATTACHED
<i>Foremost Paving</i> R. GUTIERREZ ENGINEERING	MISSION INLET ARCH CULVET- ALUMINUM PLATE RELINE	APPLICATION FOR RETAINAGE	02/19/15	\$16,990.00	R. ARCE	02/24/15	<i>ANS</i> 03/05/15 2014 RECORD DRAWINGS ATTACHED
TEDSI INFRASTRUCTURE	PCT.1 2012 BOND REFERENDUM LRGVWMP- ENVIROMENTAL	20152223	02/18/15	\$34,909.11	R. ARCE	02/24/15	PO #623577 ATTACHED
TEDSI INFRASTRUCTURE	PCT.1 2012 BOND REFERENDUM LRGVWMP- ENVIROMENTAL	20152224	02/18/15	\$3,247.80	R. ARCE	02/24/15	PO #623665 ATTACHED
TEDSI INFRASTRUCTURE	PCT.1 20112 BOND REF. PROJECT IMPROVEMENTS W/A #14 FIELD SURVEYING, WATER QUALITY & ARCHITECHTURAL SERVICES	20152225	02/23/15	\$13,084.47	R. ARCE	02/24/15	DVD-R WA #14 & PO #623576 ATTACHED
R. GUTIERREZ ENGINEERING	FM 495 DRAIN- WISCONSIN RD. CROSSING	APPLICATION FOR PMT #1	02/20/15	\$142,347.60	R. ARCE	02/24/15	

**AI -49047**

**8.**

**DRAINAGE DISTRICT**

Meeting Date: 03/31/2015

Submitted For: Jaime Salazar

Submitted By: Jaime Salazar, DRAINAGE DISTRICT

Department: DRAINAGE DISTRICT

---

Information

CAPTION

A.) Discussion, consideration and approval of Right of Entry Request from Aqua Special Utility District as it relates to Palmview Sewer Conveyance System Project.

B.) Requesting approval of Agreement for Limited Right of Entry with Electric Transmission Texas, LLC. Approximately 1.6 miles North of the Intersection of FM 88 and Military Hwy.

C.) Requesting exemption from competitive bidding requirements under the Texas Local Government Code, Section 262.024 (A)(4) for the provision of Professional Engineering Services required for Pct. 2 - Pharr McAllen Drain & South Flood Water Channel Watershed Improvement Project.

D.) Presentation of Scoring Grid of the firms graded and evaluated through the District's "Pool" of pre-qualified Professional Engineers for the purpose of ranking by the HCDD1 Board of Directors in connection with Professional Engineering Services required for Pct. 2 - Pharr McAllen Drain & South Flood Water Channel Watershed Improvement Project.

FIRM NAME	SCORE	RANK
L&G Consulting Engineers, Inc.	93	
Cruz - Hogan Consultants, Inc.	92	
Millennium Engineers Group	90	

E.) Pursuant to the Boards approval, requesting authority for the Hidalgo County Drainage District No. 1 to negotiate Professional Engineering Services Agreement with the number on ranked firm of \_\_\_\_\_, for the provision of Engineering Services for Pct. 2 - Pharr McAllen Drain & South Flood Water Channel Watershed Improvement Project.

F.) Presentation, Discussion and possible Action as it relates to the New HCDD1 Logo.

G.) Requesting approval of "Pool" of pre-qualified firms submitting Statements of Qualifications for ranking on an "As Needed Basis" per project by the Hidalgo County Drainage District No. 1 Board of Directors for projects that require said services as set forth in the requirements stated in RFQ No. HCDD1-15-003-03-18 "Professional Survey Services - Pool".

## 2013 BOND SERIES

H.) Requesting approval to advertise for RFB No. HCDD1-15-006-04-29A " Pct. 1 - Tijerina Rural Development Drainage Improvements Project".

I.) Requesting approval to advertise for RFB No. HCDD1-15-007-04-29B "Pct. 1 - Delta West Rural Development Drainage Improvements Project".

J.) Requesting approval to reject bid received for RFB No. HCDD1-15-002-02-25 "Slope Repair of North Main Drain Weir No. 3 and South Main Drain Weir No. 5.

## BACKGROUND

---

Fiscal Impact

Attachments

AGUA SUD R.O.E.

ETT R.O.E.

HCDD1 Logo

2015 Survey Pool

---

## Form Review

<b>Inbox</b>	<b>Reviewed By</b>	<b>Date</b>
Budget & Management	Veronica Ortiz	03/26/2015 04:56 PM
Final Approval	Monica Badillo	03/27/2015 06:11 PM
Form Started By: Jaime Salazar		Started On: 03/25/2015 03:13 PM
Final Approval Date: 03/27/2015		

**Agua Special Utility District**

P.O. Box 4379

Mission, Texas 78573-0075

(956) 585-2459 • FAX (956) 585-1188

Everardo Chapa  
Vice President

Cesar Rodriguez Jr.  
Secretary

Rodrigo Lopez  
Treasurer

Ricardo Ochoa  
President

Oscar Gonzalez  
Director

Ramon Segovia  
Director

Francisco Flores Jr.  
Director

March 23, 2015

VIA UNITED STATES MAIL/CERTIFIED – 7013 0600 0002 4178 0348

HIDALGO COUNTY DRAINAGE DIST NO 1  
902 N DOOLITTLE RD  
EDINBURG  
TX 78542

RE: Request for Right of Entry for Surveying, geotechnical, Engineering and Environmental Investigations  
Agua SUD's Palmview Sewer Conveyance System Project  
Property Legal Description: WEST ADDN. TO SHARYLAND BNG AN IRR TR N590' LOT 13-6 7.92AC

Dear Property Owner:

Agua Special Utility District is proposing to design and construct the Palmview Sewer Conveyance System Project, which currently is funded by Texas Water Development Board as a Project for environmental and health improvements to the project area. The purpose of the project is to provide first time sewer collection and disposal services for Agua SUD CCN areas in phases. Phase-1 of the project includes City of Palmview.

S&B Infrastructure, Ltd. (S&BI) and its team of sub-consultants have been contracted to perform planning, field surveys, as well as geotechnical, engineering, inspection and environmental investigations for the proposed project. To perform these investigations, we need to examine the project area for environmental and engineering studies for the proposed sewer collection and conveyance facilities. In order to proceed with project development, S&B Infrastructure, Ltd., and its project team members, is requesting your permission to periodically enter your property for the purpose of conducting these investigations and surveys.

The types of surveys required are natural ground elevations, location of improvements and utilities, location of property corners, habitat surveys, archeological surveys and geotechnical investigations. No invasive ground surveys will be performed without additional permissions from you, as the property owner. The results of the studies are necessary for successful project planning, design and permitting efforts. Please be assured that entry into your property will be minimal, and that any concerns or special instructions you may have regarding entry will be adhered to completely.

Please sign and date below in the spaces provided and return this letter in the self-addressed, stamped envelope provided. An additional copy has been provided for your records. Any questions concerning this matter may be directed to Francisco "Frank" Flores, District Manager, Agua Special Utility District at 956.585.2459 or in person with prior appointment.

Your assistance is greatly appreciated.

Signed on this day \_\_\_\_\_, \_\_\_\_\_ 2015

Grantor / Owner:

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Telephone Number

Project Contact Information:

AGUA SUD Contact: Francisco "Frank" Flores  
Agua Special utility District  
3120 N Abram Road  
Palmview, TX 78572  
Office: 956.585.2459

Project Engineer Contact: Reddy Kajuluri  
S&B Infrastructure Ltd  
5408 N. 10<sup>th</sup> Street  
McAllen, TX 78504  
Office: 956.926.5000

Please describe below any special concerns or instructions regarding entering or leaving the property.

---

---

---



3. Notice of Entry. Grantee shall provide to Grantor at least 48 hours' notice prior to entry on the Property to commence the Clearing. The notice required by this Agreement shall be given telephonically to Grantor representative, at (956) \_\_\_\_\_

4. Indemnity. GRANTEE SHALL PROTECT, DEFEND, INDEMNIFY AND HOLD GRANTOR, ITS ELECTED OFFICIALS, DIRECTORS, OFFICERS, EMPLOYEES, AFFILIATES, AGENTS, CONTRACTORS, LESSEES, AND ASSIGNS, HARMLESS FROM AND AGAINST EACH AND EVERY SUIT, DEMAND OR CAUSE OF ACTION AND ANY AND ALL LIABILITIES, EXPENSES, LIENS, LOSSES, CLAIMS, DAMAGES, COSTS (INCLUDING COURT COSTS AND ATTORNEYS' FEES) FOR OR BASED UPON PERSONAL INJURY, DEATH, OR PROPERTY DAMAGE ARISING OUT OF OR IN ANY WAY RELATED TO GRANTEE'S INGRESS TO, EGRESS FROM, USE OF, OPERATIONS OR PRESENCE ON, OR OTHER OCCUPANCY OF GRANTOR'S PROPERTY BY GRANTEE, OR CAUSED BY ANY ACT OR OMISSION OF GRANTEE.

5. Condition of the Property. Grantee shall not damage any improvements located on the Property. Grantee shall remove all tools and equipment placed upon the Property by Grantee immediately following the completion of the Clearing.

6. Assignment: Grantee shall not assign or in any manner transfer any interest in this Agreement without the prior written consent of Grantor.

7. Effective Date of this Contract. The "Effective Date" of this Agreement shall be the final date upon which this Agreement has been executed by both parties.

8. Texas Law to Apply. This Agreement shall be construed under and in accordance with the laws of the State of Texas, and all obligations of the parties created hereunder are performable in Hidalgo County, Texas.

9. Legal Construction. In case any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provision hereof, and this Agreement shall be construed as if such invalid, illegal or unenforceable provision had never been contained herein.

10. Attorney's Fees. Except as otherwise expressly provided in this Agreement, should either party employ an attorney or attorneys to enforce any of the provisions hereof, or to recover damages for the breach of this Agreement, the nonprevailing party in any final judgment agrees to pay the other party all reasonable costs, charges and expenses, including attorney's fees, expended or incurred in connection therewith.

11. Final Agreement. This Agreement and all attachments thereto constitute a written agreement which represents the final agreement between Grantor and Grantee and may not be contradicted by evidence of prior, contemporaneous or subsequent oral agreements of the parties. There are no other written or oral agreements between Grantor and Grantee.

**[Signature pages follow.]**

EXECUTED by GRANTOR on \_\_\_\_\_, ~~2014~~2015.

**HIDALGO COUNTY DRAINAGE DISTRICT NO. 1**

By: \_\_\_\_\_  
~~RAUL SESIN, Manager~~RAMON GARCIA, Chair - Board of Directors

**(Acknowledgment)**

STATE OF TEXAS           §  
COUNTY OF HIDALGO   §

This instrument was acknowledged before me on the \_\_\_\_ day of \_\_\_\_\_, 2015, by ~~Raul Sesin, Manager~~Ramon Garcia, Chairman of the Board of Directors of Hidalgo County Drainage District No. 1, and on behalf of said District.

\_\_\_\_\_  
Notary Public, State of Texas

EXECUTED by GRANTEE on \_\_\_\_\_, 2015.

**ELECTRIC TRANSMISSION TEXAS, L.L.C.**

**By:** \_\_\_\_\_

**Name:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**(Acknowledgment)**

STATE OF TEXAS           §  
COUNTY OF \_\_\_\_\_ §

This instrument was acknowledged before me on the \_\_\_\_\_ day of \_\_\_\_\_  
\_\_\_\_\_, 2015, by \_\_\_\_\_ acting in his/her capacity as  
\_\_\_\_\_ of **ELECTRIC TRANSMISSION TEXAS, L.L.C.**

\_\_\_\_\_  
Notary Public, State of Texas

**PREPARED IN THE LAW OFFICES OF:  
AFTER RECORDING RETURN TO:  
Matthew L. Jones  
JONES, GALLIGAN, KEY & LOZANO, L.L.P.  
2300 West Pike Blvd., Suite 300  
P.O. Drawer 1247  
Weslaco, Texas 78599-1247**

EXHIBIT "A"



Document comparison by Workshare Compare on Tuesday, March 10, 2015  
1:50:10 PM

Input:	
Document 1 ID	file://F:/LITIGATION/AEP/ETT Condemnation/Right of Entry/HCDD#1/ROE.doc
Description	ROE
Document 2 ID	file://F:/LITIGATION/AEP/ETT Condemnation/Right of Entry/HCDD#1/ROE 3-10-15 (MLJ).docx
Description	ROE 3-10-15 (MLJ)
Rendering set	Standard

Legend:	
<u>Insertion</u>	
<del>Deletion</del>	
<del>Moved from</del>	
<u>Moved to</u>	
Style change	
Format change	
<del>Moved deletion</del>	
Inserted cell	
Deleted cell	
Moved cell	
Split/Merged cell	
Padding cell	

Statistics:	
	Count
Insertions	6
Deletions	4
Moved from	0
Moved to	0
Style change	0
Format changed	0
Total changes	10



# HIDALGO COUNTY DRAINAGE DISTRICT NO. 1

## RFQ ACCEPTANCE SHEET

RFQ No. HCDD1-15-003-03-18

**DEPARTMENT NAME: HIDALGO COUNTY DRAINAGE DISTRICT NO. 1**

**BID OPENING DATE: March 25, 2015**

**BID OPENING TIME: 9:30 A.M.**

**DESCRIPTION OF RFQ: "Professional Surveying Services" Effective: 03/25/2015 to 03/25/2016**

### NAME OF COMPANY

1.	<p>Quintanilla, Headley and Associates, Inc. 124 E. Stubbs, Edinburg, TX 78539 (956) 381-6480 Contact: Alfonso Quintanilla, P.E.</p>	8.	<p>Aranda &amp; Associates, Inc. 1552 Dove Ave. McAllen, TX 78504 (956) 631-0944 Contact: James Aranda, R.P.L.S.</p>
2.	<p>Guzman &amp; Munoz Engineering &amp; Surveying, Inc. 2020 W. Expressway 83 Mercedes, TX 78570 (956) 565-4637 Contact: Jose L. Munoz, P.E.</p>	9.	<p>SAMES, Inc. 200 South Cage Boulevard STE A Pharr, TX 78577 (956) 702-8880 Contact: Samuel D. Maldonado</p>
3.	<p>LNV, Inc. 801 W. Nolana Avenue, Suite 202 McAllen, TX 78504 (956) 627-3979 Contact: Robert M. Viera, P.E. RPLS</p>	10.	<p>CVQ Land Surveyors, LLC 517 Beaumont Ave. McAllen, TX 78501 (956) 618-1551 Contact: Carlos Vasquez, R.P.L.S.</p>
4.	<p>Half Associates, Inc. 5000 West Military Highway, Suite 100 McAllen, TX 78503 (956) 664-0286 Contact: Raul Garcia, Jr., P.E., CFM</p>	11.	<p>Dannenbaum Engineering Company-McAllen, LLC 1109 Nolana Loop, Suite 208 McAllen, TX 78504 (956) 682-3677 Contact: Louis H. Jones, Jr., P.E.</p>
5.	<p>Melden &amp; Hunt, Inc. 115 West McIntyre Street Edinburg, TX 78541 (956) 381-0981 Contact: Fred L. Kurth, President</p>	12.	<p>R. Gutierrez Engineering Corporation 130 E. Park Avenue Pharr, TX 78577 (956) 782-2557 Contact: Ramiro Gutierrez, President</p>
6.	<p>TEDSI Infrastructure Group, Inc. 1201 E. Expressway 83 Mission, TX 78572 (956) 424-7898 Contact: Mark W. Luper, Principal</p>	13.	<p>Rio Delta Engineering 921 S. 10<sup>th</sup> Avenue Edinburg, TX 78539 (956) 380-5152 Contact: Gilbert J. Guerra, P.E.</p>
7.	<p>Landtech Consultants, Inc. 2525 North Loop West Suite 300 Houston, Texas 77008 (713) 861-7068 Contact: Glenn D. Graham</p>		

**AI -49062**

**9.**

**DRAINAGE DISTRICT**

Meeting Date: 03/31/2015

Submitted By: Sylvia Sanchez, DRAINAGE  
DISTRICT

Department: DRAINAGE DISTRICT

---

Information

CAPTION

Approval of Interlocal Cooperation Agreement Between The County Of Hidalgo and Hidalgo County Drainage District No. 1 in relation to the Tijerina Rural Drainage Development project.

BACKGROUND

---

Fiscal Impact

Attachments

Agreement

---

**Form Review**

<b>Inbox</b>	<b>Reviewed By</b>	<b>Date</b>
Budget & Management	Veronica Ortiz	03/26/2015 09:36 AM
Final Approval	Monica Badillo	03/27/2015 06:11 PM
Form Started By: Sylvia Sanchez		Started On: 03/26/2015 09:01 AM
Final Approval Date: 03/27/2015		

STATE OF TEXAS       §  
COUNTY OF HIDALGO   §

**INTERLOCAL COOPERATION AGREEMENT  
BETWEEN THE COUNTY OF HIDALGO AND HIDALGO COUNTY DRAINAGE  
DISTRICT NO. 1**

This Agreement is made on this the \_\_\_\_\_ day of \_\_\_\_\_, 2015, by and between Hidalgo County acting by and through the Hidalgo County Urban County Program, hereinafter referred to as "Urban County" and Hidalgo County Drainage District No. 1, hereinafter referred to as "District" pursuant to the provisions of the Texas Interlocal Cooperation Act, as follows:

**WITNESSETH**

**WHEREAS**, Urban County received a Texas Community Development Program Grant from the Texas General Land Office for non-housing assistance a portion of which will be utilized for the Tijerina Rural Drainage Development Project (the "Project");

**WHEREAS**, Urban County and District are authorized to enter into this Agreement pursuant to the Interlocal Cooperation Act, Texas Gov't Code 791.001 et seq., which authorizes local governments to contract with each other to perform governmental functions and services under the terms of the Act;

**NOW, THEREFORE**, Urban County and District, in consideration of the mutual covenants expressed hereinafter, agree as follows:

1. District agrees to perform through a third party contractor construction of a drainage system consisting of culverts, gate structures, 18" pipes and inlets in accordance with plans and specifications proposed by Urban County's engineer Quintanilla Headley & Associates, Inc.
2. Urban County agrees to pay within thirty (30) days from the date of invoice from District the actual cost of the 18" pipes, inlets and driveway culverts of the Project. The approximate cost of the pipes, inlets and driveway culverts is Sixty Seven Thousand Nine Hundred Seventy and no/100ths Dollars (\$67,970.00).
3. District will advertise for bids for construction of the Project.
4. The District makes no warranties, express or implied, under this Agreement or otherwise in connection with the Project as described above.
5. Urban County agrees to conduct and perform, at its sole cost and expense, any and all other requirements of the Project and agrees to the extent allowed by law, to indemnify and hold District harmless from any claims, damages,

losses and expenses, including attorney's fees, arising out of or resulting from such other requirements of the Project not specifically agreed to herein to be undertaken by District.

6. District agrees to conform to its own applicable purchasing laws, regulations, policies, and procedures with respect to performing this Agreement by District.
7. **Conflict of Applicable Law.** Nothing in this Agreement shall be construed so as to require the commission of any act contrary to law, and whenever there is any conflict between and provision of their Agreement and any present or future law, ordinance or administrative, executive or judicial regulation, order or decree, or amendment thereof, contrary to which the parties have no legal right to contract, the latter shall prevail, but in such event the affected provision or provision of this Agreement shall be modified only to the extent necessary to bring them within the legal requirements and only during the times such conflict exists.
8. **No Waiver.** No waiver by any party hereto of any breach of any provision of the Agreement shall be deemed to be a waiver of any preceding or succeeding breach of the same or any other provision hereof.
9. **Entire Agreement.** This Agreement contains the entire contract between the parties hereto and each party acknowledges that neither has made (either directly or through any agent or representative) any representation or agreement in connection with this Agreement not specifically set forth herein. This Agreement may be modified or amended only by agreement in writing executed by Urban County and District, and not otherwise.
10. **TEXAS LAW TO APPLY.** THIS AGREEMENT SHALL BE CONSTRUED UNDER AND IN ACCORDANCE WITH THE LAWS OF THE STATE OF TEXAS, AND ALL OBLIGATION OF THE PARTIES CREATED HEREUNDER ARE PERFORMABLE IN HIDALGO COUNTY, TEXAS. THE PARTIES HEREBY CONSENT TO PERSONAL JURISDICTION IN HIDALGO COUNTY, TEXAS.
11. **Notice.** Except as may be otherwise specifically provided in this Agreement, all notices, demands, requests or communication required or permitted hereunder shall be in writing and shall either be (i) personally delivered against a written receipt, or (ii) sent by registered or certified mail, return receipt requested, postage prepaid and addressed to the parties at the addresses set forth below, or at such other addresses as may have been theretofore specified by written notice delivered in accordance herewith:

If to District: Hidalgo County Drainage District No. 1  
Attention: Godfrey Garza, Manager  
902 N. Doolittle Road

Edinburg, Texas 78542

If to County: Hidalgo County  
Attention: Ramon Garcia, County Judge  
302 W. University Drive  
Edinburg, Texas 78540-0758

With copy to: Hidalgo County Urban County Program  
Attn: Diana R. Serna, Director  
427 E. Duranta Avenue, Ste. 107  
Alamo, Texas 78516

Each notice, demand, request or communication which shall be delivered or mailed in the manner described above shall be deemed sufficiently given for all purposes at such time as it is personally delivered to the addressee or, if mailed, at such time as it is deposited in the United States mail.

12. **Additional Documents.** The parties hereto covenant and agree that they will execute such other and further instruments and documents as are or may become necessary or convenient to effectuate and carry out the terms of this Agreement.
13. **Successors.** This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective legal representatives, successors, and assigns where permitted by this Agreement.
14. **Assignment.** This Agreement shall not be assignable.
15. **Headings.** The headings and captions contained in this Agreement are solely for convenience reference and shall not be deemed to affect the meaning or interpretation of any provision or paragraph hereof.
16. **Gender and Number.** All pronouns used in this Agreement shall include the other gender, whether used in the masculine, feminine or neuter gender, and singular shall include the plural whenever and so often as may be appropriate.
17. **Authority to Execute.** The execution and performance of this Agreement by the District and County have been duly authorized by all necessary laws, resolutions or corporate action, and this Agreement constitutes the valid and enforceable obligations of District and County in accordance with its terms.
18. **Governmental Purpose.** Each party hereto is entering into this Agreement for the purpose of providing for governmental services or functions and will pay for such services out of current revenues available to the paying party as herein provided.

**19. Commitment of Current Revenues Only.** In the event that during any term hereof, the governing body of any party does not appropriate sufficient funds to meet the obligations of such party under this Agreement, then any party may terminate this Agreement upon ninety (90) days written notice to the other party. Each of the parties hereto agrees, however, to use its best efforts to secure funds necessary for the continued performance of this Agreement. The parties intend this provision to be a continuing right to terminate this Agreement at the expiration of each budget period of each party hereto pursuant to the provisions of Tex. Loc. Govt. Code Ann. §271.903.

**WITNESS THE HANDS OF THE PARTIES** effective as of the day and year first written above.

**HIDALGO COUNTY DRAINAGE DISTRICT NO. 1**

\_\_\_\_\_  
**COUNTY OF HIDALGO**

By: \_\_\_\_\_  
Ramon Garcia, County Judge

**ATTEST:**

\_\_\_\_\_  
Arturo Guajardo, Jr., County Clerk

**APPROVED AS TO FORM:**

**ATLAS, HALL & RODRIGUEZ, LLP**

By: \_\_\_\_\_  
Stephen L. Crain

STATE OF TEXAS           §  
                                          §  
COUNTY OF HIDALGO   §

**APPROVAL OF  
INTERLOCAL COOPERATION AGREEMENT  
PROJECT**

In accordance with Texas Government Code §791.014, Hidalgo County, Texas, acting by and through the Hidalgo County Commissioners Court, has been advised of a project to provide drainage facilities known as the Tijerina Rural Drainage Development Project (the "Project"); through an Interlocal Cooperation Agreement to be entered by and between Hidalgo County acting by and through the Hidalgo County Urban County Program, hereinafter referred to as "Urban County" and Hidalgo County Drainage District No. 1, hereinafter referred to as "District".

By vote on \_\_\_\_\_ 2015, the Hidalgo County Commissioners Court has approved the Project identified above.

\_\_\_\_\_  
By: Ramon Garcia, County Judge

**ATTEST:**

\_\_\_\_\_  
Arturo Guajardo, County Clerk

**APPROVED AS TO FORM:**

ATLAS, HALL & RODRIGUEZ, LLP

By: \_\_\_\_\_  
Stephen L. Crain

**AI -49103**

**10.**

**DRAINAGE DISTRICT**

Meeting Date: 03/31/2015

Submitted By: Claudette Guerrero,  
DRAINAGE DISTRICT

Department: DRAINAGE DISTRICT

---

Information

CAPTION

Request approval to issue payment on the following items that were procured outside of District's purchasing guidelines:

Safety Kleen Inv#66405020 dated 03-12-15 in the amount of \$565.02.

BACKGROUND

---

Fiscal Impact

Attachments

Safety Kleen Inv#66405020

Discrepancy Notice Safety Kleen Inv#66405020

---

**Form Review**

<b>Inbox</b>	<b>Reviewed By</b>	<b>Date</b>
Budget & Management	Veronica Ortiz	03/27/2015 10:25 AM
Final Approval	Monica Badillo	03/27/2015 06:11 PM
Form Started By: Claudette Guerrero		Started On: 03/27/2015 09:50 AM
Final Approval Date: 03/27/2015		



PROTECTION-CHOICES-PEOPLE  
MAKE GREEN WORK

SAFETY-KLEEN SYSTEMS, INC  
2600 North Central Expressway Ste 400  
Richardson, TX 75080

DUNS NO: 05-397-6551  
FED ID NO: 39-6090019

INVOICE

Billing Account #	Service Account #	Invoice #	Invoice Date
HI17516	HI17516	66405020	03/12/15

Billing Address

HIDALGO COUNTY DRAINAGE DISTRICT NI  
902 N DOOLITTLE RD  
EDINBURG TX 78542

Service Address

HIDALGO COUNTY DRAINAGE DISTRICT NI  
902 N DOOLITTLE RD  
EDINBURG TX 78542

Branch Location  
BR MCALLEN

Terms  
NET 30 DAYS

For Questions Call:  
956-682-1951

Service Date  
03/12/15

PO Number	Department #	Department	Manifest #	Tax Status/#
03122015				EXEMPT

QUANTITY	PART#	TERM	SERIAL/PROFILE #	UNIT PRICE	UOM	SALES TAX	TOTAL
1	100001	24		\$11.8200	EA	\$0.00	\$11.82
	FEE, FUEL SURCHARGE						
1	10901	24		\$129.7000	EA	\$0.00	\$129.70
	VACUUM SERVICE FEE LEVEL 1						
200	10970	24		\$2.1175	EA	\$0.00	\$423.50
	VACUUM SERVICE WITH NO SOLIDS FEE						
200	66667	24		\$0.0000	GA	\$0.00	\$0.00
	VAC SVC LIQUID REMOVAL (NOT SAMPLED)						

SUBTOTAL \$565.02  
TOTAL TAX \$0.00  
**TOTAL AMOUNT DUE \$565.02 USD**

Comments:

Pay your invoice on line! Simply go to [www.safety-kleen.com](http://www.safety-kleen.com) and click on the Customer Portal link at the top of the page.

RECEIVED  
HIDALGO COUNTY  
DRAINAGE DISTRICT #1

MAR 18 2015

11:25 AM PM

BY: *Rosarice*

Please be advised delinquent payments may result in a Late Payment Charge of \$25.



SAFETY-KLEEN SYSTEMS, INC  
2600 North Central Expressway Ste 400  
Richardson, TX 75080

Billing Account #	Service Account #	Invoice #	Invoice Date
HI17516	HI17516	66405020	03/12/15

PLEASE RETURN THIS PORTION WITH PAYMENT.  
MAKE ANY ADDRESS CORRECTIONS BELOW.

Date Due	Amount Due
04/11/15	\$565.02

00066405020000HI17516500000565029

MDG2012 00002327 1 MB 0435 9 1  
HIDALGO COUNTY DRAINAGE DISTRICT NI  
902 N DOOLITTLE RD  
EDINBURG TX 78542



SAFETY-KLEEN SYSTEMS, INC.  
PO BOX 650509  
DALLAS, TX 75265-0509



# HIDALGO COUNTY DRAINAGE DISTRICT NO. 1

902 NORTH DOOLITTLE

EDINBURG, TEXAS 78542

(956) 292-7080

FAX (956)292-7089



GODFREY GARZA, JR.  
MANAGER

## FINANCIAL ADMINISTRATION

### NOTICE OF DISCREPANCY AND/OR ADVISORY

DATE: 03/25/2015

TO: JOEY GARZA

FROM: MARY GONZALEZ

REFERENCE: SAFETY KLEEN # 66405020 in amount of \$565.02

THE FOLLOWING DOCUMENT (S), i.e. **ORIGINAL INVOICE** IS/ARE BEING RETURNED, BECAUSE OF THE REASON (S) INDICATED BELOW AND REQUIRES YOUR IMMEDIATE ATTENTION. CORRECTIVE ACTION IS NECESSARY IN ORDER FOR ACCOUNTING TO PERFORM ITS DUTIES ACCORDING TO STATUTES, POLICIES, FEDERAL REGULATIONS, AND ACCOUNTING STANDARDS. PAYMENT (S) OF CLAIMS RELATED TO THIS DOCUMENT (S) WILL BE MADE AS SOON AS POSSIBLE AFTER CORRECTIVE ACTIONS HAS BEEN TAKEN AND THE CORRECTED AND PROPER DOCUMENTATION HAS BEEN SUBMITTED/RESUBMITTED TO THE ACCOUNTING DEPARTMENT WITH SUFFICIENT TIME TO EXAMINE AND APPROVE BEFORE THE NEXT SCHEDULED MEETING OF THE HIDALGO COUNTY BOARD OF DIRECTORS.

EXPENDITURE INCURRED BEFORE PURCHASE ORDER ISSUED – PLEASE FOLLOW PROPER CLAIMS PROCEDURES

PURCHASE ORDER NUMBER IS INCONSISTENT WITH INVOICE

AMOUNT BILLED DOES NOT MATCH THE PURCHASE ORDER AMOUNT

VENDOR ON PURCHASE ORDER DOES NOT MATCH INVOICE

INSUFFICIENT DOCUMENTATION TO PROCESS PAYMENT

INSUFFICIENT FUNDING IN ACCOUNT # \_\_\_\_\_ AVAILABLE \$ \_\_\_\_\_.

NEEDS APPROVAL OF: DISTRICT'S AUTHORIZED PERSONNEL.

NEEDS COMPLIANCE WITH PURCHASING POLICY/STATUTES/CONTRACTS (SEE COMMENTS):

NEEDS CORRECTION (S): \_\_\_\_\_.

NEEDS ADDITIONAL DOCUMENTATION i.e.: \_\_\_\_\_.

REQUIRES DISTRICT EMPLOYEE ACKNOWLEDGEMENT OF SERVICES PROVIDED AND/OR GOODS RECEIVED.

LOST INVOICE, VENDOR PROVIDED COPY ATTACHED, PLEASE RESUBMIT ALL REQUIRED DOCUMENTATION FOR PAYMENT PROCESSING (INVOICE APPROVAL, PO, REQUISITION, WORK ORDER, QUOTES).

OTHER: \_\_\_\_\_

COMMENTS / RECOMMENDATION: NO PURCHASE ORDER WAS ISSUED FOR THESE SERVICES. WILL BE PROCESSED AS CLAIM.

Email cc: [Lora.Briones@hcdd1.org](mailto:Lora.Briones@hcdd1.org)